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**School of Mental Health and Wellbeing**

**Privacy Notice for**

**BOULDERING PSYCHOTHERAPY FOR DEPRESSION RESEARCH TRIAL**

**Your Personal Data**

***The University of Glasgow*** *will be what’s known as the ‘Data Controller’ of your personal data processed in relation to the Bouldering Psychotherapy for Depression Research trial. This privacy notice will explain how The University of Glasgow will process your personal data.*

**Why we need it**

*We are collecting your basic personal data such as* name, email address/contact details and, where relevant, limited special categories data (such as disability, ethnicity and other health data) *in order to determine the feasibility, acceptability and effectiveness of this treatment for Depression and to whom it might be offered in the future*. *We will only collect data that we need in order to provide and oversee this service to you.*

***Legal basis for processing your data***

*We must have a legal basis for processing all personal data. In this instance, the legal basis is*

* Explicit Consent

**What we do with it and who we share it with**

All the personal data you submit is processed by staff at the University of Glasgow in the United Kingdom. It will be stored on secure servers at the University of Glasgow in pseudonymised form. This means your data is given a unique identifying number and the link to your identity is kept separately, also on secure servers.

**How long do we keep it for**

*Your pseudonymised data will be retained by the University for* 10 years after the study has ended but information about your identity will be destroyed at the end of the project (about 1 year). After this time, data will be securely deleted.

**What are your** [**rights**](https://www.gla.ac.uk/myglasgow/dpfoioffice/gdpr/datasubjectrights/)**?\***

You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and may in some instances request to have it restricted, corrected or, erased. You may also have the right to object to the processing of data and the right to data portability.

Where we have relied upon your consent to process your data, you also have the right to withdraw your consent at any time.

If you wish to exercise any of these rights, please submit your request via the [webform](https://www.gla.ac.uk/myglasgow/dpfoioffice/gdpr/gdprrequests/) or contact [dp@gla.ac.uk](mailto:dp@gla.ac.uk).

\*Please note that the ability to exercise these rights will vary and depend on the legal basis on which the processing is being carried out.

**Complaints**

If you wish to raise a complaint on how we have handled your personal data, you can contact the University Data Protection Officer who will investigate the matter.

Our Data Protection Officer can be contacted at [dataprotectionofficer@glasgow.ac.uk](mailto:dataprotectionofficer@glasgow.ac.uk)

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner’s Office (ICO) <https://ico.org.uk/>

􀕿 I consent to the University processing my personal data for the purposes detailed above.

I have read and understand how my personal data will be used.

Signed: ………………………………………………………………………………………………

Date: …………………………………………………………………………………………………………